



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

April 18, 2017

OFFICE OF THE  
EXECUTIVE SECRETARIAT

Mr. Kevin Bogardus  
Reporter  
Greenwire, Environment and Energy Publishing  
122 C Street NW, Suite 722  
Washington, D.C. 20001

Dear Mr. Bogardus:

Your Freedom of Information Act requests, which seek U.S. Environmental Protection Agency Administrator Gina McCarthy's, Acting Administrator Catherine McCabe's, Acting Deputy Administrator Stan Meiburg's and Acting Deputy Administrator Mike Flynn's schedules for the month of January 2017, were assigned to the Office of the Administrator for response. These requests were designated EPA-HQ-2017-003588 and EPA-HQ-2017-003589. The EPA conducted searches and located responsive records.

As you discussed with Jonathan Newton in my office, in order to speed the processing of your request the EPA redacted email addresses and telephone numbers pursuant to FOIA exemption 6, which protects information that, if released, would cause an unwarranted invasion of personal privacy. Your agreement to this approach does not waive your right to appeal any particular redactions. The EPA determined that other portions of the responsive records are exempt from mandatory disclosure pursuant to exemption 6 and exemption 5, which protects the deliberative process. The records are released to you with corresponding redactions.

If you have any concerns, you may appeal this final response with an email to [hq.foia@epa.gov](mailto:hq.foia@epa.gov) or by writing to the National Freedom of Information Act officer at:


U.S. Environmental Protection Agency  
William Jefferson Clinton Federal Building  
Records, FOIA and Privacy Branch  
1200 Pennsylvania Avenue, NW (2822T)  
Washington, D.C. 20460

Please note that only correspondence mailed through the U.S. Postal Service can be delivered to the address above. If you would like to deliver your appeal in person, via courier service or via an overnight delivery service, you must address your correspondence to 1301 Constitution Avenue, NW, Room 6416J, Washington, D.C. 20001.

Your written appeal must be received no later than 90 calendar days from the date of this letter and should include the request number listed above. The EPA will not consider appeals received after the 90 calendar-day limit. In addition, appeals received after 5 p.m. Eastern time are considered as having been received the next business day. For the quickest possible handling, the subject line of your email or the appeal letter and its envelope should be marked "Freedom of Information Act Appeal."

Additionally, you may seek dispute resolution services from the EPA's FOIA public liaison at [hq.foia@epa.gov](mailto:hq.foia@epa.gov) or (202) 566-1667 or from the National Archives and Records Administration's Office of Government Information Services. You may contact the Office of Government Information Services with an email to [ogis@nara.gov](mailto:ogis@nara.gov); by calling toll free (877) 684-6448 or (301) 837-1996; with a fax to (301) 837-0348; or by mail to National Archives and Records Administration, Office of Government Information Services, 8610 Adelphi Road, Room 2510, College Park, Maryland 20740-6001.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Hope", with a long horizontal flourish extending to the right.

Brian T. Hope  
Acting Director

Enclosures